WORKING WITH LOTS Workshop Series

Project Planning + Community Engagement Workshop 3.5.2020 6-8 PM







About Us

Lot Designs

Lot Transformations >

Resources

Connect

Time Spenders Difficult Spot Get Social Rain Gardens Stormwater Superstars

SORT BY

Name Cost Upkeep Experience Stormwater









COST	PEOPLE
\$50 to \$1,000	Volunteer
UPKEEP	EXPERIENCE
Low	Beginner
STORMWATER	SUN/SHADE
Good	Sun, Part Shade, Shade

DECORE



PEOPLE
Volunteer + Professional
EXPERIENCE
Intermediate
SUN/SHADE

Best	Sun, Part Shade, Shade
STORMWATER	SUN/SHADE



COST	PEOPLE
\$1,000 to \$2,500	Volunteer
UPKEEP	EXPERIENCE
Low	Beginner
STORMWATER	SUN/SHADE
Good	Sun Part Shade Shade









...a brief overview of the WORKING WITH LOTS PROGRAM since 2016...





What is a Land Based Project?

Land based projects (LBP) use land for urban agriculture, gardening, beautification, and other productive uses, whether for profit or as a community based activity.

Why are Land Based Projects Important?

- Resident-driven LBP have been improving Detroit neighborhoods for decades.
- As the City redevelops, there is a need to ensure that...
 - Those who have been doing work can stay, grow, thrive, and benefit from the redevelopment.
 - Future projects are good neighbors, and that the City is a good partner.



Initial Problems

Difficult, long, confusing process

Lack of permitted projects

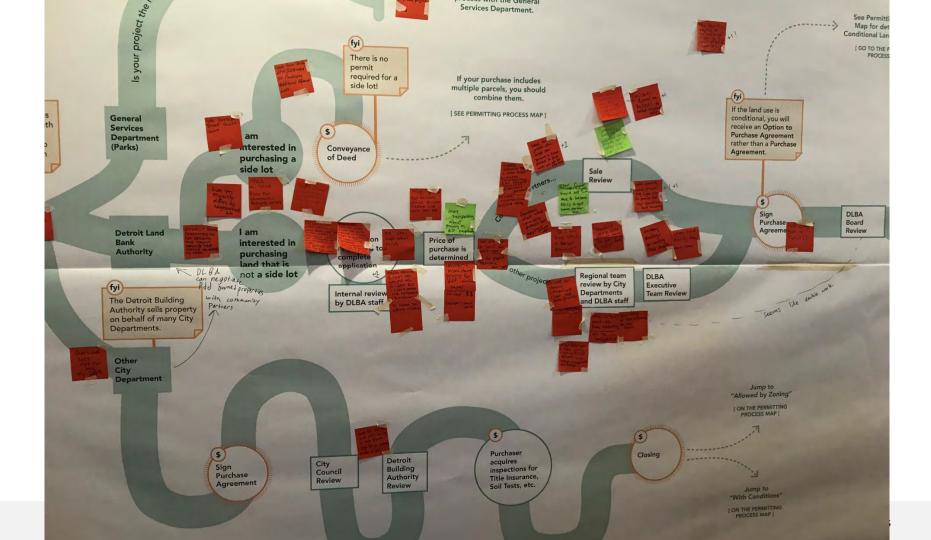
Inconsistent pricing and standards

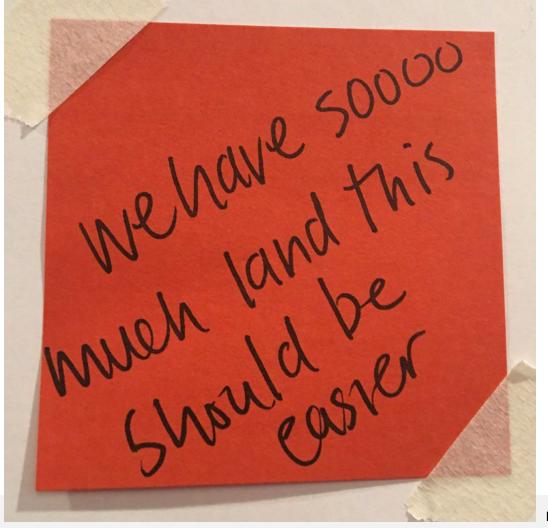
No LBP- specific forms or guidance

City doesn't demonstrate support

Dependent on individual champions







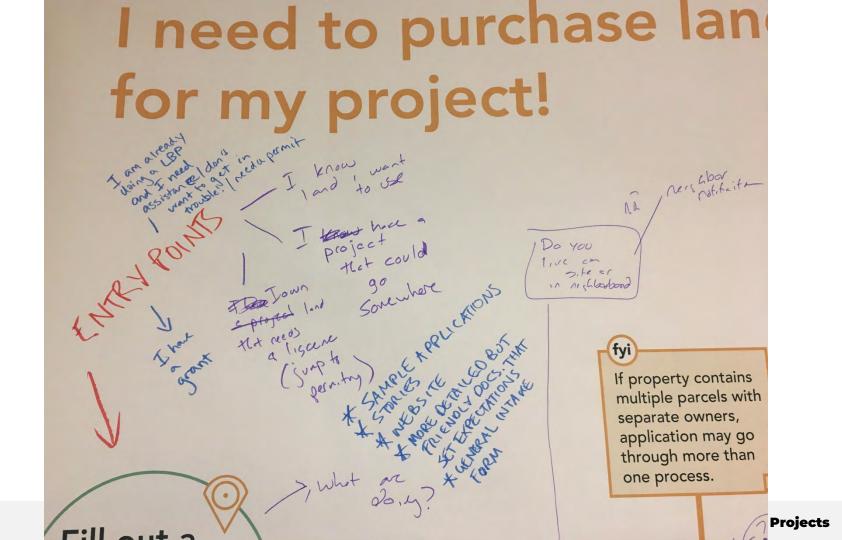
Problem

Approach

Comprehensive & iterative process Difficult, long, confusing process map **Review permitted projects & identify** Lack of permitted **barriers** projects Inconsistent pricing **Review & clarify of programs** and standards Overhaul property applications and No LBP- specific forms or quidance permit forms Public focus groups & compile City doesn't demonstrate support resources Dependent on Inter-departmental engagement individual champions







Problem

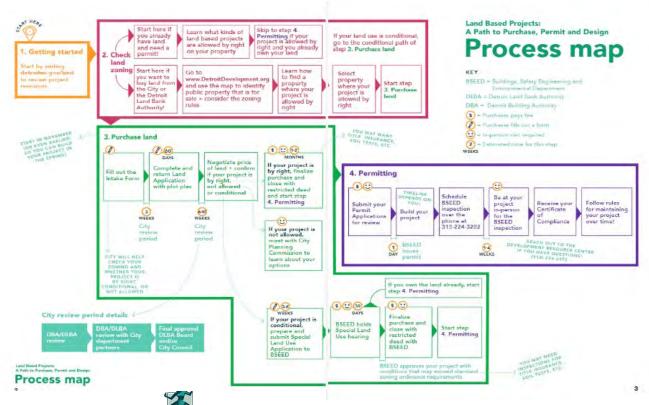
Approach

Outputs

Five "Success Guides," a new webpage, & internal Difficult, long, Comprehensive & iterative confusing process policy clarifications process map Review permitted projects Lack of permitted LBP-specific Change of Use/ Permit Form projects & identify barriers BSEED inspector training & DLBA lists land ideal for Inconsistent pricing Review & clarify programs and standards **LBP** Land Permit Application & "pre-application" to No LBP- specific Overhaul property forms or guidance applications & permit forms reduce delays, clear instructions up front Statements & engagement honoring the impact & City doesn't Public focus groups & demonstrate support compile resources value of resident investment on vacant land Codify necessary knowledge & review LBP Intent internal inclusion Dependent on individual champions coordinator roles in other cities across departments

Success Guides

- Five distinct
 informative packets
 detailing the "who,"
 "what," "when,"
 "where," & "why" on
 zoning, owning and
 maintaining a land
 based project
- They include brightly colored graphics, City contact information, step-by-step processes, and cross references



Guiding Packet: Permits

- How to obtain permits
- Understand what you need
- Including Special Land Uses

There are two ways to apply for a permit for your land based project and record your Change of Use with the City

You will only need to submit one of these forms, not both.

Land Permit Form

The Land Permit form should be used for land based projects that:

- Are not going to be adding any new structures or buildings to the property, or are only adding structures under 120 square feet. Structures may include a greenhouse, shed, garage, shipping container, or other type of structure.
- Projects that meet the above criteria and include a hoophouse or high tunnel should use this form.

For instructions on how to fill out this form, see page 4.

Building Permit Form

The Building Permit form should be used for land based projects that will add a new structure over 120 square feet, except for hoophouses or high tunnels.

Fences over 7 feet tall, walls over 3 feet tall, and play equipment also need Building Permits.

The Building Permit form is used for many kinds of building projects.

You can call the BSEED Development Resource Center at 313-224-2372 if you need help filling this form out.





Types of Permitting

- There are several kinds of permits that may be relevant for your land based project
- You might need more than one type of permit

Permits

- ☐ Land Permit (BSEED)
- Project Area Option (BSEED)
- □ Plumbing (BSEED)
- □ Tap Permit (DWSD)
- □ And more



Permitting Process

- Step-by-step guidelines
- For example, how to receive your Land Permit from the City of Detroit's Building Safety, Engineering, and Environmental Department



- ☐ Submit your permit form!
- □ Answer any questions.
- Schedule an inspection when your project is complete.
- □ Receive your Certification of Compliance.
- □ Update BSEED as necessary.



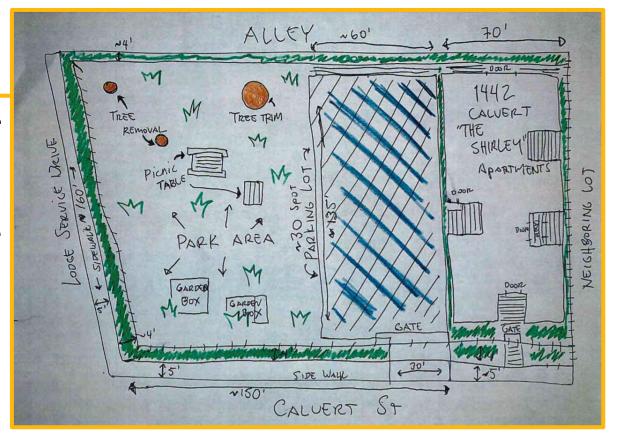
Guiding Packet: Site Design and Maintenance Guide

- Maintenance: breaks down ongoing & seasonal maintenance requirements and suggested best practices, including information on...
 - Animals and plants
 - Signage
 - Setbacks
 - Structure and hoophouses
 - Community gathering and play spaces
 - Lighting
 - Compost and trash
 - Initial site design considerations



Site Design

- Check-list for what to include in a plot plan, which LBP operators need to make to purchase or permit land. This rough, but detailed, drawing helps the City understand the projects impact on you and your neighbors.
- It should include
 - Dimensions and configurations
 - Existing and proposed features and changes





Thank you!

Questions?

Getting Started:

- Overall process map
- What to expect
- Why you should engage your neighbors

Land Based Projects: A Path to Purchase, Permit, and Design

Getting started



This guide is one of five packets on how to buy publicly owned land and create land based projects in Detroit. Download these resources at www.DetroitMi.gov/Land or pick up at 2 Woodward Ave.

1. Getting started

2. Check land zoning

3. Purchase land

4. Permitting

Plot Plan, Site Design, and Maintenance Guide

Read on if you...

- + Want to buy land for a land based project
- Have land and/or need to complete your permit to protect your rights as a property owner

Inside you will find...

Process Map	2
Tips for engaging neighbors	4
Overview of all resources	6

What is a Land Based Project?

A land based project uses land for activities such as urban agriculture, gardening, or beautification, whether for profit or community activation.

Have questions or need help?

Call the **Development Resource Center** at: 313-224-2372

Costs and time, at a glance

The current zoning of a property is one of the most important things to find out before you start. Learn more about this in **Packet 2. Check land zoning**.

If your project is "by right"

Estimated Timeline for Purchase: 1-2 months
Minimum Cost for Permit: \$150 (\$)
Estimated Timeline for Permit: 25 days

If your project is "conditional"

Estimated Timeline for Purchase: 2-4 months
Minimum Cost for Permit: \$1,160 + \$150 (\$)
Estimated Timeline for Permit: 13 weeks





Check Land Zoning:

- How to understand zoning & how it will affect you
- How to find property that works for your project



Land Based Projects: A Path to Purchase, Permit, and Design

Check land zoning

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1. Getting started

2. Check land zoning

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Plot Plan, Site Design, and Maintenance Guide

Read on if you...

- · Need to understand how to select a property and a land based project that will be allowed by the City's zoning code
- · Want to look up which properties are owned by the City of Detroit or the Detroit Land Bank Authority so you can identify a property to buy

Inside you will find...

Choosing a property and a project	2
Understanding zoning	4
How to look up a property online	6
City contact information	8

Need internet or computer access?

Visit or call the Detroit Land Bank Authority, the Detroit Building Authority. or the Public Library. Your District Manager can provide additional information about locations where you can access the internet for free in your City Council District. Turn to page 8.

What is a land based project?

A land based project uses land for activities such as urban agriculture, gardening, or beautification, whether for profit or community activation.

Why do you need to know about zoning?

Zoning defines what land uses are allowed on every parcel of property in Detroit.

- · If you are purchasing land, this packet can help you find a property where your project is allowed "by right." This is the cheapest and fastest way to complete your project.
- · If you already have land and need a permit, this packet can help you understand what types of projects are allowed "by right" on your property.



www.DetroitMi.gov/Land | 313-224-2372 | land@detroitmi.gov

Purchase Land:

- What documents you'll need and what pre-requisites you'll need to meet - to purchase land from City or Detroit Land **Bank Authority**
- How to fill out the application

Land Based Projects: A Path to Purchase, Permit, and Design

Purchase land



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1. Getting started

2. Check land zoning

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Plot Plan, Site Design, and Maintenance Guide

Read on if you...

Want to purchase land from the City of Detroit or Detroit Land Bank Authority

Inside you will find...

What you need to do before buying land owned by the City or Land Bank 2 How the City and Land Bank sell land.......... 3 How to fill out the Properties Intake Form and Land Purchase Application5 City contact information 14

Need internet or computer access?

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What is a land based project?

A land based project uses land for activities such as urban agriculture, gardening, or beautification, whether for profit or community activation.

Why is there so much information to fill out?

The City wants to know that you will be able to complete a successful project before selling you the property. This packet will help you gather important information you will need to fill out a successful Land Purchase Application.

Still need to choose land or ready to get your permit?

If you don't know what land you want to buy, go back to Packet 2. Check land zoning. If you already own your land and are ready to start your project, skip ahead to Packet 4. Permitting. You can find these packets at www.DetroitMi.gov/Land or at 2 Woodward Avenue, Suite 434,





Permitting:

- How to obtain permits
- Understand what you need
- **Including Special Land Uses**



Land Based Projects: A Path to Purchase, Permit, and Design

Permitting

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1. Getting started

2. Check land zoning

3. Purchase land

4. Permitting

Plot Plan, Site Design, and Maintenance Guide

Read on if you...

- Need to obtain your permit(s)
- · Want to understand current city requirements for site design and maintenance

Inside you will find...

List of the different types of permits and projects that require permits
Land Permit Form instructions
Special land use process
Getting a permit for multiple parcels
City contact information11

Need internet or computer access?

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What is a land based project?

A land based project uses land for activities such as urban agriculture, gardening, or beautification, whether for profit or community activation.

Why do you need a permit?

A permit is required to register and record your project with the City. A permit protects your rights as a property owner.

There are several kinds of permits that may be relevant for your land based project. You might need more than one type of permit, depending on your project. See pages 2 and 3 for a list of permits and projects that will require them.

Note, you do not need a Land Permit form if you are doing a project on a side lot next to your house and you have combined the parcels. However, you may still be quired to obtain other permits.



Plot Plan, Site Design, and Maintenance Guide:

How to draw up, design, and maintain your project

Land Based Projects: A Path to Purchase, Permit and Design

Plot Plan, Site Design, and Maintenance Guide

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1. Getting started

2. Check land zoning

3. Purchase land 4. Permittina

Plot Plan, Site Design, and Maintenance Guide

Read on if you...

- · Need to create a plot plan to purchase land or apply for a permit
- · Want to understand current city requirements site design and maintenance

Inside you will find... How to draw a Plot Plan ...

Site Design Guide with details on zoning requirements and best practices...... 8 Instructions on ongoing and seasonal Site

What is a land based project?

A land based project uses land for activities such as urban agriculture, gardening, or beautification, whether for profit or community activation.

Using the Site Design Guide to draw the Plot Plan

The Site Design Guide on pages 8-14 will help you understand important design considerations for your project, and will help you draw your Plot Plan to meet City requirements. As you read through, watch out for (1) the title of a requirement or best practice, (2) a graphic that illustrates site design requirements or best practices, and (3) a reference to the city ordinance for more information.





REFER TO SEC. [ZONING CODE]

Initial Problem Results **Moving Forward** Difficult, long, Getting the full process on paper = Comfort with formalizing Project Area confusing process better internal and external clarity permitting and launching materials Fee study with benchmarking and Lack of permitted Flexible process means fewer projects conversations on how to provide value projects stalled and better resource use with permit Reevaluation of pricing structure for LBP Inconsistent pricing Marked increase in quality of and expansion of eligibility for discounts or submissions and more efficient process and standards access Dedicated tocus from DoIT to launch new No LBP- specific forms Better expectations up front decreases items, consolidate web presence of staff needing to revisit and monitor or guidance property information City doesn't Rebuilding of trust and open channel for Review Value Statement with Mayor and communication w. project leaders work with Communications for support demonstrate support Ongoing commitment to staff participating Dependent on Fewer SOS calls to champions since in process improvement and trying new engagement – both internal and external individual champions ideas



Engagement

- The big interagency "walk through" which let about
 50 city employees experience the process
- Tours of existing land based projects and onsite interviews with consultants and project team
- Trainings with BSEED inspectors and advocates
- Over 200 email addresses of interested residents, 150 survey responses, and 500 photos
- "The Doctor is In" problem solving sessions







January 24

Focus Group

February 12

• Northwest Growers Focus Group

Community Workshop #1

February 13

• Community & Non-Agriculture Focus Group

• Technical Assistance Focus Group

March 4

• West Side Growers Focus Group

March 14

• Community Workshop #2 (AM & PM)

March 26

• Plot Plan Focus Group

April 8

• Food Economy Focus Group

Focus Group PM Session

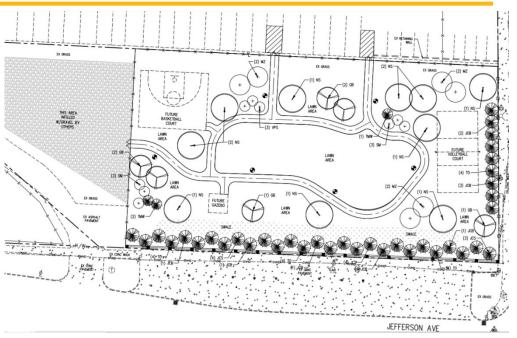
Focus Group AM Session

April 9

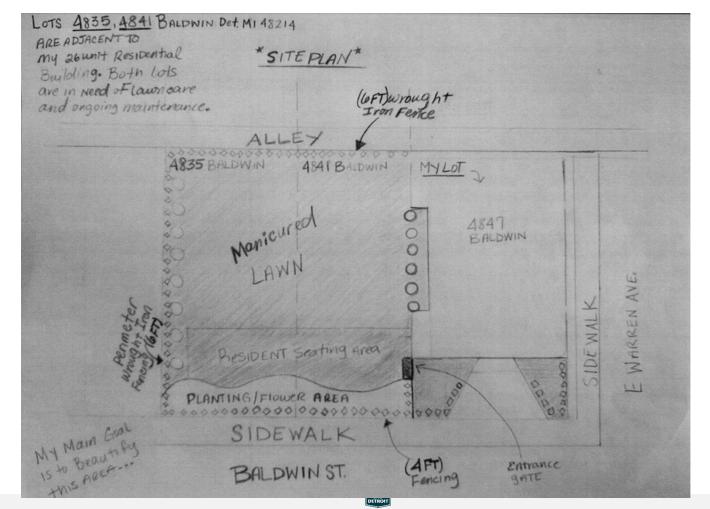
Land Based Projects

Special Land Use Cases

- At least **7 SLU cases** so far in 2019
- Including:
 - Gathering space with art exhibitions & musical performances (2905 Beaufait St.)
 Outdoor stage
 - Multiple tree nurseries that have benefited from the Permitting on Project Area process:
 - Arboretum Detroit (3327 Farnsworth)
 - Herman Kiefer (1657 Gladstone)
 - Park/Outdoor recreation Facilities (16182 San Juan Dr.)
 - Pocket parks with recreation & stormwater management (1627 W. Fort St.)







TREE NURSERY



Building Permits/Change of Use

- Previously: total of 38 urban gardens or farms
- Since January 1st, 2019: already at least 10 cases
 - Many directly from the Land Based Project community groups, interested in becoming compliant



Photos

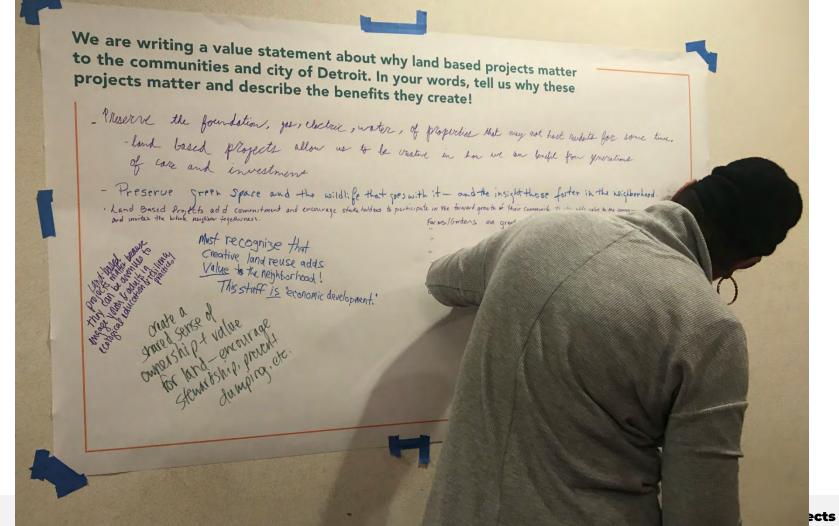


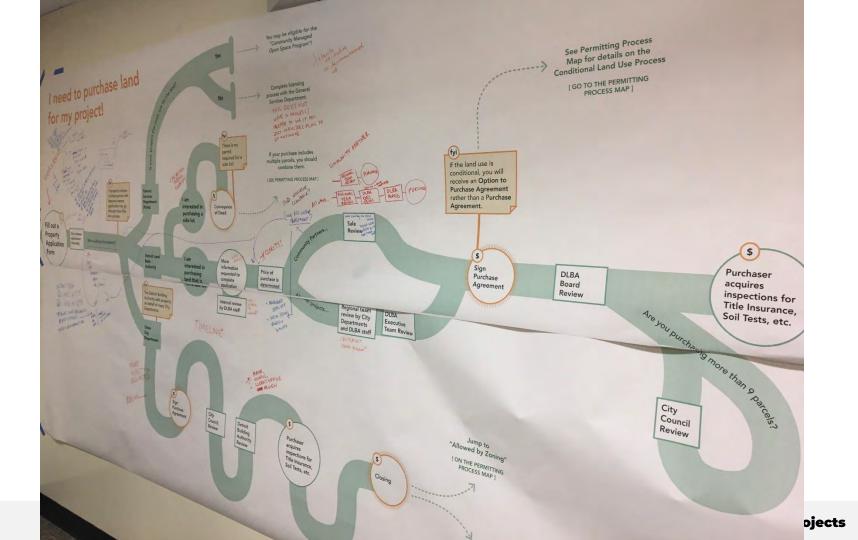


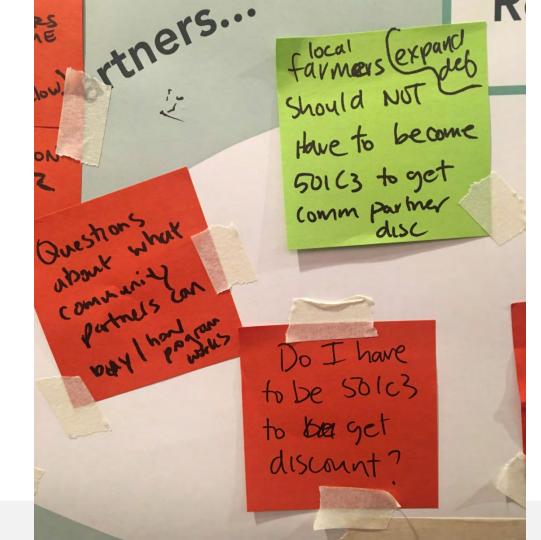












existing zoning allow it? this should be asked at time of inquiry of boying





















































































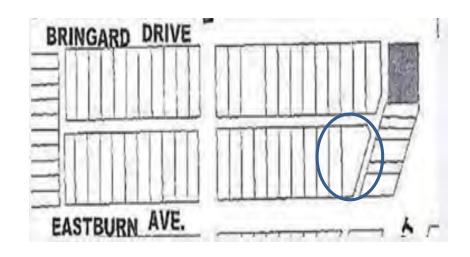
Mohican Regent Residents Association Community Garden Update 2020

DFC Project Planning and Community Engagement Workshop



Our Mission: Removing Drugs & Blight

 Working through the City Clerks Office, and with the support of residents, and the District 3 Manager, MRRA once considered a petition to the Detroit City Council to vacate a portion of the residential alley behind the vacant lot for safety due to opioid drug use and other illicit behavior.







2018 Summer Clean-Ups develop into strong Community Partnerships



9 Lot site - State Fair & Anvil



Eastburn/Bringard Alley



In the Fall of 2018 we purchased the Lot from DLBA Our Community Garden 14685 Eastburn Street

It's Official!

Aerial View of the Mohican Regent Community Garden Project Site





Demonstrating Good Stewardship...



After the demolition in 2014, this location was an eyesore in the neighborhood.

It became an illegal dumping site, and was a frequent hangout for opioid drug users crossing 8 Mile.



Through the hard work and dedication of our volunteers and Board of Directors, Mohican Regent (MRRA) has transformed this once derelict vacant lot into the clean, well maintained and visually pleasing location it is today.

We started getting involved...





http://detroitagriculture.net/our-work/garden-resource-program/



We began to Cultivate a Community... 😼





- Plans include expanding our Urban Gardening educational and outreach efforts for youth and young adults through community partnerships.
- We connect with our friends and neighbors through e-mail, and on social media.
- This flyer was "Tweeted"... and posted to the app.
 <u>"NextDoor Detroit"</u> in 2019 to recruit new
 Beautification Committee Members.
- We have also developed an electronic Newsletter called the "Voice" for volunteers and residents who regularly attend our monthly community meetings.



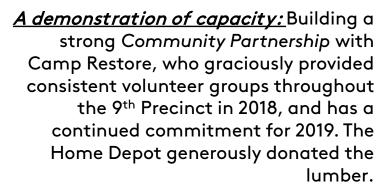
Successful Flower Box Build-Out























Get Plugged in – Make **Brilliant** Connections in the Community

 Our community programming plan includes partnerships with other strong community organizations within Mohican Regent, such as the Boys & Girls Club and Brilliant Detroit Osborn House.





We began "spreading the word" about DFC in the Community...





Let's build a Community Garden!

EVENT: Motor City Makeover May 2019 w/DFC & Camp Restore



Here are the beautiful results!

Our efforts were featured on Fox2News, the Michigan Chronicle, and Roots. And the world (wide web) is taking notice...



- From prostitution, drugs & blight
- to a neighborhood garden, a
- **Detroit woman is reclaiming her** block



Mohican Regent

From page B-1

He's looking forward to continuing the association's five-year-old tradition of working together on Neighborhoods

In past years, the group has cleaned up vacant lots and adopted a neighborhood Park, the Edmore-Marbud Park, located on Edmore near Gratiot.

This Neighborhoods Day it's planning to improve other lots.

"One of the sites will be the lot on Eastburn that we just purchased from the Detroit Land Bank," Preston said.

to have about people our group," he lots and blighted will identify We're also look-

ing forward to getting kids in-

creative and decorate the boards. The whole point of our working at the lot on Eastburn is to show the community what can be done if we work together."

He said the garden on the lot will get special attention. "We will need people to put in various planter boxes, cut the grass and whatever needs to be done. Wendy Edwards is our beautification coordinator. She will assign our volun-

Edwards is excited about the garden. "We are in partnership with Wayne State University's horticultural group," she

said. "We're working with students at Wayne State. They have a greenhouse on campus. On Neighborhoods Day we'll have a children's garden. The children will be making birdhouses and planting

Preston and his wife raised their family in the Mohican Regent area and have lived in the area for 30 years

"There are 60 blocks and 1200 homes in this neighborhood, and we try to keep everyone involved to keep the neighbor hood safe and clean," Preston said. "I don't plan on moving, so if I'm going to be here, I want to improve the neighborhood. One person can make a differ-

The Mohican Regent Residents Association meets every third Thursday, and

features a guest

fiver so that evof the meetings Many of the city officials attend meeting: City Councilman Scott Benson, the district manager representing the Mayor's

office, the state representative and local police officers regularly attend the meet-

The group's work has resulted in fewer abandoned cars and less debris making the area cleaner and safer, Preston said, adding, "We want to create an environment where people can live and

The Mohican Regent Residents Association meeting is held on the third Thursday of each month at Ford Resource Center, 15491 Madeline,, 6 pm - 7:30 pm. For more information, call (313)

Roots.

NEIGHBORS



Detroit Sidewalk Festival Adds Music and Arts to city wide event



Celebrating Neighborhoods Day

Mohican Regent Residents Spruce Up And Beautify Neighborhood



http://www.fox2detroit.com/news/local-news/from-prostitution-drugs-<u>blight-to-a-neighborhood-garden-a-detroit-woman-is-reclaiming-her-block</u>

EVENT: ARISE Detroit Neighborhoods Day 2019

Mohican Regent teams up in the Garden with The Girl Scouts & The Detroit Biodiversity Network











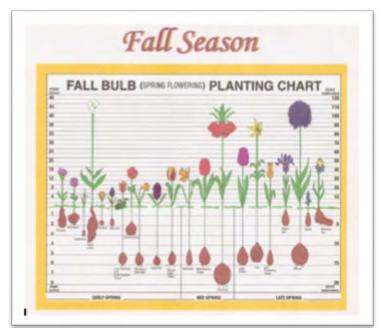
EVENT: We held a Bulb Planting Workshop in the fall















Planning was HARD work, and yes it Rained on us...

Trees for Christmas...



 ALWAYS BE PREPARED FOR A BLESSING: Thanks to a very generous donation from Camp Restore Detroit, MRRA was chosen to receive over 75 evergreen trees and shrubs, and 7 fruit trees from English Gardens in West

The Volunteers included a group of Medical Students from Southern Florida, and my coworker Eric from Ford, who lives in the community.

Bloomfield.



December 2019

Heavy Equipment lends a hand...

<u>BUILD RELATIONSHIPS</u> – Our neighbor Mr. Miller and his associate brought out the heavy equipment to assist with building a 3 ft. deep incubator for the plants. This area will become the perfect evergreen planting bed in the spring, and will add much needed winter interest in the Garden.



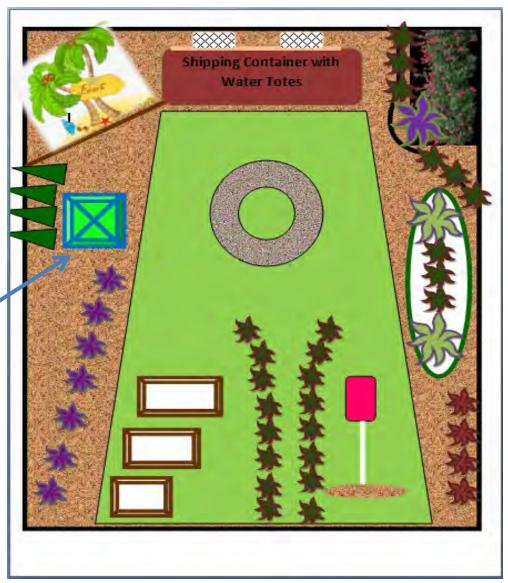
Share your vision - Provide a visual aid...



The Beach Area



Girl Scouts
Pollinator Garden





The Rose Garden



For Volunteers, Keep it Simple...

